

**West Contra Costa Unified School District
Board of Education
Meeting Agenda
September 17, 2014**

Board Agenda Packets and Information:

B.

Fiscal Impact:

Additional revenue for schools

***CI C.3 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of August 2014 are provided.

Total of payroll warrants (August 2014):	\$ 10,299,922
Total of vendor warrants (August 2014):	\$ 21,990,489

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.4 Notice of Completion: Bid 1541223-03 Shannon Elementary Miscellaneous Repairs**

Comment:

Substantial completion notice has been received for: Bid 1541223-03

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.6 Routine Personnel Changes - Certificated**

Comment:
Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation:
Ratify and Approve Certificated Personnel Changes

Fiscal Impact:
None

***CI C.7 Approve the following New Job Descriptions: School Community Outreach Worker, and School Community Outreach Worker, Bilingual**

Comment:
These positions and the background for these positions are generated from recommendations by the WCCUSD Strategic Plan. The School Community Outreach Workers and School Community Outreach Workers, Bilingual will play an instrumental role in fostering community partnerships to develop a full service community school district. These positions also will support the Director of Community Engagement to coordinate community and district resources to engage families in the educational process such that all students have equitable opportunities for learning and are prepared for post K-12 success. These positions follow the WCCUSD Strategic Plan.

The District has met all Education Code and contractual requirements in negotiating the job classifications, job descriptions and commensurate salaries with the union.

Recommendation:
Recommend Approval

Fiscal Impact:
Included in 2014-2015 budget

***CI C.8 Revisions to Board Policies 6162.5 “Student Assessment”, 6162.51 “Standardized Testing and Reporting Program”, and 6162.54 “Test Integrity/Test Preparation”**

Comment:
California Department of Education has recommended revisions to Board Policies to reflect the name changes of student testing programs.

Recommendation:
That the Board approve the revisions to Board Policies

***CI C.12 Approval of Negotiated Change Orders**

Comment:

Staff is seeking approval of Change Orders on the following current District construction projects: Harding ES Ext. Repairs and Roofing; Helms MS Sports Field & Landscaping; Olinda ES Fire Alarm Replacement; Shannon ES Fire Alarm Replacement; Korematsu MS (Portola) New School; Pinole MS New Playfields; El Cerrito HS Stadium. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$172,329.86

***CI C.13 Ratification of Staff Awarded Contract: Component 7: Building 10 Linked Learning**

Comment:

DLM Architects has prepared plans and specifications for the project. Scope of work includes: construction of a new Building 10 Linked Learning classroom and maintenance building, miscellaneous site work including, but not limited to, landscaping, artificial turf playfields and playground equipment.

The District conducted a public bid process for the project. Bids were opened on September 9, 2014. Six contractors submitted bids, C. Overaa & Company \$15,872,164 (bid withdrawal); BHM Construction, Inc. \$17,817,795; S.J. Amoroso Construction Company Inc. \$18,278,367; Landmark Construction \$18,651,689; Alten Construction \$18,752,480; Roebbelen Contracting Inc. \$18,951,295.80. Total bid is Td (910(68c)4(.)-10(T;(w T* 0.92 Tw 0.24 u,7)-10(5251o)-n of)b2(p)-10(a-12(o C)-Su)-1o(d w)2(i)-2(t)-2(h)-1

***CI C.14 Ratification of Staff Awarded Contract: Information Technology Center**

Comment:

Alana Buick & Bers

Recommendation:

Approve appointment as noted

Fiscal Impact:

None

TJ .014 Tw 3/MC

* **D.2 Local Control Accountability Plan (LCAP) Actions/Services Report #1**

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Citizens’ Bond Oversight Committee	Safety and School Climate Committee
College and Career Readiness Academies	Technology Subcommittee
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	Youth Commission
Ivy League Connection	

* **E.2 Superintendent’s Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Lawrence (Larry) Chapman began working for the District in 1949, retiring in 1982. He was the principal at Kennedy and Richmond High Schools.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Approval of the 2013-2014 Unaudited Actuals Financial Report**

Comment:

By September 15 of each year, the District must file the Unaudited Actuals Financial Report for the prior year with the Contra Costa County Office of Education and the California Department of Education. This report reflects the financial activities of the District by major object of revenue and expense for each fund operated in the district.

Staff will present an overview of the financial activity and its impact on the ending balance.

Included in the Unaudited Actuals is a Summary of the General Fund and all Funds. The complete Unaudited Actuals Financial Report will be delivered under separate cover.

Recommendation:

Staff requests approval to file this report with the County Superintendent

Fiscal Impact:

Year-end closing

* **F.2 Resolution of Intent to Convey an Easement to Contra Costa County for a Pedestrian Bridge at Riverside Elementary School**

Comment:

The City of San Pablo, working with the Contra Costa Transportation Authority, engaged in a major redesign of the San Pablo Dam Road interchange on I-80. The work for the redesign of this busy, and very congested, interchange extends all the way from the El Portal Exit to the Barrett Avenue off-ramp. As part of the redesign, the Barrett Avenue off-ramp will be eliminated and a new frontage road is proposed for access to Barrett. This frontage road will extend from the San Pablo Dam Road interchange and will require the demolition and reconstruction of the pedestrian overcrossing which currently lands on Amador Street opposite Riverside Elementary School. During consideration of options for the

Fiscal Impact:

No fiscal impact or implications associated with the approval of these documents

G. DISCUSSION ITEMS

* **G.1 BP 5141.52 Suicide Prevention Policy**

Comment:

The District recognizes that suicide is a major cause of death among youth. The District would like to have a policy in place to establish procedures to be followed when a suicide attempt, threat or disclosure is reported and to provide students, parents/guardians and staff with education that helps them recognize the warning signs of severe emotional distress and take preventive measures to help potentially suicidal students.

Recommendation:

For Discussion Only

Fiscal Impact:

None

* **G.2 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

Engineering Officer's Report
Construction Status Reports

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

September 17, 2014

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

- a. Palmer and Pollack v. WCCUSD
- b. California Charter School Association v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION

[Government Code Section 54956.9(d)(2) or (d)(3)]

Six cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION

[Government Code Section 54956.9(d)(4)]

5. LIABILITY CLAIMS (Government Code Section 54956.95)

- Local One
-